



Board Member Agreement/Commitment to Serve*

I, _____, recognize the important responsibility in serving as a member of the Board of Directors of the Chicago Veterinary Medical Association (CVMA), hereby personally pledge to carry out in a trustworthy and diligent manner all the duties and obligations inherent in my role as a Board of the Director.

MY ROLE:

I acknowledge that my role as a Board member is to

1. Ensure fiduciary strength of the organization
2. Contribute to defining the organization's mission and governing the fulfillment of that mission
3. Carry out the functions of the office of the Board of Directors as specified in the organizations by-laws
4. Set the strategic direction of the organization.

This role is separate and distinct from the role of the Executive Director to whom the responsibility of determining the means of implementation of Board policies is delegated.

MY COMMITMENT

I will exercise the duties and responsibilities of this office with integrity, collegiality, and due care.

I PLEDGE:

1. To follow the CVMA Bylaws
2. To establish as high priority my attendance at meetings of the Board, committees, and task forces on which I serve.
3. To come prepared to contribute to the discussion of issues and business to be addressed at scheduled meetings, having read the agenda and all background support material.
4. To represent the organization in a positive and supportive manner at all times and in all places.
5. To support in a positive manner all actions taken by the Executive Committee and Board of Directors even when I am in the minority position on such actions.
6. To refrain from intruding in administrative issues that are the responsibility of management.
7. To recognize conflicts of interest between my position as a Board Member and my personal and professional life. If such a conflict does arise, I will declare that conflict before the Board and refrain from voting on matters in which I have a conflict. I understand that a willful violation of the terms of the conflict-of-interest statement will result in disciplinary action, which could include removal from the Board of Directors by a majority vote of the Executive Committee of the Board of Directors.
8. To observe the parliamentary procedures outlined in Roberts Rules of Order or other parliamentary models and display courteous conduct in all Board Meetings.
9. To make every effort to learn the role and responsibilities of being a Board member and seek methods to help me function better as part of the Board team.

Board Member Signature

Date

*Please return a signed copy to Michele Cohen, Executive Director, at mcohen@chicagovma.org.

*Summary process for Roberts Rule of Law motions: **make a motion, second motion, restate the motion, debate, vote, and announce the result.** Roberts Rules are intended to provide a fair and respectful environment.*